Covid Access / Pass

Training
October 8, 2020
Topics

• DLC Dashboard
• Who should be using Covid Pass
• Covid Access UI Updates
• Testing frequency and cadence
• Who may access particular spaces
DLC-based Covid-19 Testing Dashboards
## Allocations and Attestations Overview

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total People</strong></td>
<td>4,287</td>
</tr>
<tr>
<td>Unsigned Waivers</td>
<td>537</td>
</tr>
<tr>
<td>Signed Waivers</td>
<td>3,750</td>
</tr>
<tr>
<td>Missing Training</td>
<td>550</td>
</tr>
<tr>
<td>Has Training</td>
<td>3,737</td>
</tr>
<tr>
<td>Overdue COVID-19 Test</td>
<td>262</td>
</tr>
<tr>
<td>Current COVID-19 Test</td>
<td>4,025</td>
</tr>
</tbody>
</table>

## Attestations for Today

- **In-Person Learning**: 810
- **Instruction & Administration**: 351
- **One Time Access**: 2,365
- **Resident**: 2,365

### Measure Names
- **Cleared
- Has Symptoms**

### Type
- **Affiliate**
- **Employee**
- **Student**

### Allocation Name
- **In-Person Learning**
- **Instruction & Administration**
- **One Time Access**
- **Non-Laboratory Research**
- **Lab Based Research**

### Department Name

**Supervisor listed in Covid Access**
Filter to one DLC
### Allocations and Attestations Overview

<table>
<thead>
<tr>
<th>Total People</th>
<th>Unsigned Waivers</th>
<th>Missing Training</th>
<th>Overdue COVID-19 Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>121</td>
<td>4</td>
<td>6</td>
<td>121</td>
</tr>
<tr>
<td>Signed Waivers</td>
<td>117</td>
<td>Has Training</td>
<td>Current COVID-19 Test</td>
</tr>
<tr>
<td></td>
<td>115</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Attestations for Today

- **Measure Names**
  - Cleared
  - Has Symptoms

- **Type**
  - (All)

- **Name**
  - (All)

- **Department Name**
  - Housing and Resident

- **Supervisor**
  - (All)

Filter to overdue

- **Test Overdue**
  - (All)
  - False
  - True

- **Attestations**:
  - 2,365
  - Resident
  - Instruction and Administration
Save a view
## Data available from DLC Dashboards and Covid Access

### DLC Dashboard (can filter output)
- Department Name
- Supervisor
- Name (Allocation Type)
- Full Name
- MIT ID
- Kerberos ID
- Is Resident
- Signed Waiver
- **MissingTrainingFilter**
- Test Overdue
- Next Medical Date
- Max. Attestation
- Max. Test Date

### Covid Access CSV (download all)
- Kerberos
- Name
- Title
- Department
- PI Kerberos
- PI Name
- Allocation Type
- Weekly Hours
- Transport Method
- Campus Required
- Voluntary
- Essential
- Comments
- Buildings
- Cores
- Requirements Completed
- **Attestation Completed**
- Attestation Date
- Last Test Date
- Next Test Date
Questions the dashboard and data can help answer

• Have the people who are starting soon signed the waiver and completed training?
• Who hasn’t tested or attested to be on campus since July? Do I still want them to have access to the areas I manage?
• How many people are attesting to come in? Does it seem like more than I expected? Are the individuals residents who have to attest daily?
• Who is only allocated as a vendor/supplier?

“Our continued guidance is for authorizers to actively review the list of individuals they have granted campus access and to NOT newly enroll or keep users in Covid Pass who do not need it. This helps to ensure data integrity and limits campus density.”
Who should be using Covid Pass and testing?

To ensure we understand who is on campus, everyone approved to enter any MIT campus building for any reason, including:

- faculty,
- staff,
- students,
- affiliates,
- vendors,
- suppliers, and
- those needing temporary access

must use Covid Pass and comply with state, local, and MIT requirements.

Plan ahead for someone new to campus:

- Collect information needed to create DLC sponsored account (covidaccess.mit.edu)
- Prompt the person to complete the Kerberos Registration Process
- Get the person an MIT ID Card to be mailed (idcard.mit.edu/get-id-card)
- Allocate the individual to buildings
- Prompt individual to sign the acknowledgement and train so they may get their negative test result before accessing campus.
Revised Processes for Vendor/Supplier Attestations

• We need to know who is on campus.
• Observing that many of them are on campus multiple times a week; some testing.
• Lightning Committee supportive of web-based attestation and MIT ID cards for vendors & contractors coming regularly to campus to increase safety.
• Strongly encourage you to review your VCS allocations; if individuals are coming regularly to campus, move them to the instruction and administration category; get them MIT IDs, and remind them to test and attest as required.
• Processes in place for emergencies through facilities.

“As of 10/7, we are eliminating paper or PDF attestations.

We strongly encourage you to move individuals with vendor/supplier as the only assignment type into the instruction and administration category.

To ensure we understand who is on campus, vendors/suppliers accessing campus must obtain MIT ID Cards and use Covid Pass to test and attest.”
COVID Access – Common Questions and Issues

Common Questions and Issues

• Allocations
  • The template file is not the most recent version.
  • Cut and paste actions may impact formatting (i.e. extra spaces).
  • I need more to allocate more than 10 buildings.

• DLC Sponsored Accounts
  • The template file is incorrect.
  • Cut and paste actions may remove formatting of fields like the Date of Birth.
  • The upload returns the “Duplicate ID” error. This means the person already has an MIT ID.
  • User needs to upload a photo in order to get their MIT ID card.
  • What do the different statuses mean?
COVID Access UI Updates – Search View
COVID Access UI Updates – Search Results View

Collapse tab to show more
## COVID Access UI Updates – Search Results View (collapsed)

<table>
<thead>
<tr>
<th>Person</th>
<th>Department</th>
<th>Buildings</th>
<th>Attestation Date</th>
<th>Last Test Date</th>
<th>Next Test Date</th>
<th>Weekly Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Olujimi Brown</td>
<td>Chemistry</td>
<td>18, 56</td>
<td>10/07/2020 4:21 PM</td>
<td>10/06/2020</td>
<td>10/13/2020</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Title: Director, Platform Engagement</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td></td>
<td>Core Facilities: None</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Olujimi Brown</td>
<td>Information Services and Technology</td>
<td>10</td>
<td>10/07/2020 4:21 PM</td>
<td>10/06/2020</td>
<td>10/13/2020</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Title: Director, Platform Engagement</td>
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<tr>
<td></td>
<td>Core Facilities: AIA: Blåg 31 BeaverWorks space</td>
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</tr>
<tr>
<td>Olujimi Brown</td>
<td>Information Services and Technology</td>
<td>None</td>
<td>10/07/2020 4:21 PM</td>
<td>10/06/2020</td>
<td>10/13/2020</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Title: Director, Platform Engagement</td>
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</tbody>
</table>
COVID Access UI Updates – Filtering

Filter allocations by different fields
COVID Access UI Updates – Access View

- Switch between access and compliance view
- Export data to CSV
COVID Access UI Updates – Compliance View

Show status of requirements
## How is testing frequency and the next due date determined?

<table>
<thead>
<tr>
<th>Group</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Live in a residence hall</td>
<td>Test twice a week with good cadence</td>
</tr>
<tr>
<td>Enrolled in class meeting in-person 1+ times a week</td>
<td>Test twice a week with good cadence</td>
</tr>
<tr>
<td>Attest to access campus 4 or more days a week</td>
<td>Test twice a week with good cadence</td>
</tr>
<tr>
<td>Attest to access campus 1-3 days a week</td>
<td>Test once a week</td>
</tr>
<tr>
<td>On campus once in a while</td>
<td>Tested within the last 7 days; negative result for 14+ days away</td>
</tr>
<tr>
<td>On campus 4 days, then</td>
<td></td>
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</tbody>
</table>

### Frequency

<table>
<thead>
<tr>
<th>Group</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
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</thead>
<tbody>
<tr>
<td><strong>Twice a week</strong></td>
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<td>Test</td>
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<tr>
<td><strong>Not regular + = on campus</strong></td>
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<td>Test+</td>
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<td>Test+</td>
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<td>Test</td>
<td></td>
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</tr>
</tbody>
</table>

+ = on campus

Access if negative
Use a calendar
bit.ly/2xtestsfall20

Tuesday/Friday Schedule

<table>
<thead>
<tr>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2020</td>
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<tr>
<td>13</td>
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<td>16</td>
<td>17</td>
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<tr>
<td>20</td>
<td>21</td>
<td>22</td>
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<td>24</td>
<td>25</td>
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<tr>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>October 2020</td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
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<tr>
<td>4</td>
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<td>8</td>
<td>9</td>
<td>10</td>
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<tr>
<td>11</td>
<td>12</td>
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<td>22</td>
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<td>24</td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
</tr>
</tbody>
</table>

Example of how to accommodate a change in your Tue/Fri schedule:
- Tested Tuesday & Friday
- Booked all day Tue; so test Mon/Thu
- Schedule is now shifted to Mon/Thu
- Go back to Tue/Fri by testing M/W/F

Example of how to accommodate a change in your Mon/Thu schedule:
- Tested Monday & Thursday
- Booked all day Thu, so test M/W/F
- Schedule is now shifted to Tue/Fri
- Go back to Mon/Thu by testing Mon
Space Access: I am ___, can I access ___ this semester?

<table>
<thead>
<tr>
<th></th>
<th>Can be added to Covid Access?</th>
<th>Covid-19 Surveillance Testing?</th>
<th>DAPER? (after meeting with health monitoring requirements)</th>
<th>Student Center (W20)? (after meeting with health monitoring requirements)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Living in MIT residence hall</td>
<td>Yes, automatically</td>
<td>Required to maintain campus access</td>
<td>Yes</td>
<td>If enrolled in a meal plan</td>
</tr>
<tr>
<td>Graduate student living off campus who needs to access campus</td>
<td>Yes, by DLC; automatically for any in-person classes</td>
<td>Required to maintain campus access</td>
<td>Yes, if already added by DLC for research or instruction</td>
<td>If enrolled in a meal plan</td>
</tr>
<tr>
<td>Undergraduate living off campus</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>MIT employee or affiliate who needs to access campus</td>
<td>Yes, by DLC</td>
<td>Required to maintain campus access</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>